

Regular Meeting

March 12, 2019

7 PM St 1

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(ABSENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(ABSENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman DiLorenzo called the meeting to order, led the salute to the flag and called for a moment of silence in memory of Sandy Thompson..

2. **APPROVAL OF MINUTES-** Chairman DiLorenzo asked for a motion to approve the minutes of the February 13 2019 Regular Meeting.

MOTION: Commissioner Alan Barone moved to approve the minutes of the February 13, 2019 regular meeting, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

MOTION: Commissioner Chris Erichsen moved to approve the minutes of the February 16, 2019 special meeting, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

3. **Authorization to pay bills-** as reviewed on Tuesday March 12, 2019 by Commissioners Alan Barone and Steve DiLorenzo and Chief Miller. Total Abstract \$117,238.46.

MOTION: Commissioner Alan Barone moved to authorize payment of the bills in the amount of \$117238.46 as reviewed by himself, Commissioner DiLorenzo and Chief Miller on March 12, 2019, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

It was noted that there are two remaining bond payments for the Police Station Bond.

4. Correspondence-

Verizon-micro-cell tower payment received
AFDSNY- Annual Conference
AFDUC- March meeting is 3/27/19 at Marlboro

Room Requests-

Wednesday 3/20/19 through 5/8/19 Civilian Police Academy Meeting room requested by TOL Police

MOTION: Commissioner Alan Barone moved to approve the request for use of the meeting room for the Civilian Police Academy requested by Police chief Dan Waage, seconded by Commissioner Chris Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent
Motion carried.

Wednesday June 12, 2019 UCVFPA meeting 7 PM to 9 PM requested by Mike Depaola.

MOTION: Commissioner Chris Erichsen moved to approve the request for use of the community room for the UCVFPA meeting as requested by Mike DePaola, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent
Motion carried.

Week of April 6, 2019 through 4/14/19 Girl Scout Cookie Drop request parking lot at Station 2 date to be determined for the purpose of cookie delivery and pick up requested by Sarah Hartley Highland Girl Scouts.

MOTION: Commissioner Chris Erichsen moved to approve the request for use of the parking lot at Station 2 for the Girl Scout Cookie Drop requested by Sarah Hartley of the Highland Girl Scouts, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent
Motion carried.

5. New Membership- The following new members were presented for approval:

Alfred Zimmerman

Victoria Rockwell

Chairman DiLorenzo discussed the intensive training they will do and how volunteering is very rewarding. He explained that he feels that being a member here is a privilege and an honor. Duty nights are very important; you learn a great deal about the equipment. You must pass a physical and then you will go through an orientation process. There are benefits on the social side of things as well.

Commissioner Barone explained that although this is a volunteer position, you train just as a career firefighter would. You also have the exposures to things. We appreciate you joining the organization and you will learn a great deal here.

Chairman DiLorenzo stated that Victoria will be considered a member with restrictions and cannot respond to mutual aid calls.

MOTION: Commissioner Chris Erichsen moved to approve the membership of Victoria Rockwell as a volunteer member with restrictions pending the successful completion of a physical exam, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

MOTION: Commissioner Chris Erichsen moved to approve the membership of Alfred Zimmerman as a volunteer member pending the successful completion of a physical exam, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

6 . Committee Reports:

Building and Grounds St.1- Commissioners Bragg and Barone

IT Upgrade- old server decommission process in progress. Need to coordinate LOSAP to new server

WiFi- running; minor glitches

NFIRS- Ulster County working on upgrades to handle.

Audio Visual in Community Room- had issues with AV during OSHA class; contacted HVAV.

Dutchess Overhead Door- preventative maintenance contract; to do every other year.

MLSS- lease agreement. We have gotten estimates for HVAC, paint and stripping/waxing of floor.

Rent check is on the way for January, February and March 2019. A cabinet door has been repaired. to coordinate a meeting to discuss repairs and cost sharing of expenses.

Radio Room- Commissioner Barone stated ceiling tiles are old; lights are outdated and painting is needed. Commissioner Erichsen agreed.

7. Buildings and Grounds St 2-Commissioners Erichsen and Fraino

BBQ Pit Pad - Commissioner Chris Erichsen stated that we are waiting for a break in the weather for the concrete.

Tool Cage- also looking at construction of a 4' x 8' cage with upper cabinets, tool box and workbench.

8. New Apparatus-truck has been ordered.

9. Insurance/Workers Compensation- renewal package policy portfolio delivered.

Commissioners Barone and Alan met with Linda Flanagan to review our insurance package. Last year's value corrected for truck. Limits changed for liability ; 3 million aggregate limit with a 1 million limit for each entity: Hose Company, Ladies Auxiliary and district. All apparatus is at replacement

10. New Truck-

Regarding the disposition of old 31-45- we received an email from Allan Koenig that Brindlee will sell it on consignment.

11. Physical Fitness- total reimbursement requested for 2018 is \$317.11
Preventive Maintenance is due this August 2019.

12. Ulster County Fire District Association-
Next meeting March 27, 2019 at Marlboro at 7 PM

13. Service Awards- January 2019 Activity posted 2/27/19

14. Treasurer's Report-Treasurer Passikoff reviewed the December 31 2018 Financial statement Final.
Page 2 of 9 reflects the fund balance \$171181.54.
Page 6 of 9 reflects that repairs were down
Workers Comp (page 8 of 9) reflects \$70827.00 spent

February 28, 2019 Financial Report reviewed.
Page 2 of 9 reflects \$374,100 of which \$350,000 to Apparatus Reserve and \$24,100 to Building Reserve. Commissioner Erichsen stated that we review the roof at St 1 and the blacktop at St 2, so that we can allocate.

page 3 of 9 -all tax money for 2019 has been received.

Page 8 of 9 Workers Comp -under budget by \$17,800.

Page 7 of 9 \$300 under budget-liability insurance.

Police Bond payment has been made; only two remaining payments.

2018 AUD- on 60 day extension; due April 30, 2019

Interest rates- Commissioner Barone stated upon his review, it is noted that interest bearing accounts are at 1.05% except one account is at .05%. Treasurer to check with bank.

MOTION: Commissioner Chris Erichsen moved to accept the December 31, 2018 and February 28, 2019 financial reports as submitted by the Treasurer, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried

15. Public Comment-none

16. Chief's Report-Chief Miller reported the following:

31-45- to Pawling 3/14/19 and 3/23/19

March 13, 2019- BEFO starts here

March 16, 2019- Highland Hose Co #1 Corned Beef Dinner

March 18, 2019 - Officer's Meeting

March 21, 2019 – Company Training

March 25, 2019-Duty night

April 2, 2019- Officer Elections

April 4, 2019- Ventilation Drill

April 8, 2019-Duty night

Chief Miller reported that he met with the Town regarding the water districts. He also noted the rental cost of the Radio Tower. Keep in mind that the fire department, school district and town radio is on that tower; renewal is at current rate for ten more years.

Highbridge- chief Miller stated that he is waiting for a letter from them regarding the capacity of the bridge and safety.

Chief Miller stated that Allstate insurance does not use the ISO rating; but seems to be leaning towards using it. (as it pertains to insurance rates).

Grant- currently the purchase of the equipment is on hold until the manufacturer works out some issues.

17. Old Business-

Grant- currently the purchase of the equipment is on hold until the manufacturer works out some issues.

LOSAP Upgrade- Chairman DiLorenzo reported that he spoke to Penflex, regarding upgrading the benefit; it would have to be approved by the taxpayers and there is a 30 year maximum. Cost would be approximately \$35,000. over our desired contribution. If approved Dec 2019, retro would start in 2020. Our current funding is 90%. Cost to develop the plan approximately \$1000.

18. New Business-

Important Dates:

200 Club BBQ- June 2, 2019

200 Club Beef BBQ- October 6, 2019

125th Parade- July 27, 2019

Additional Custodial Position

MOTION: Commissioner Chris Erichsen moved to create a new custodial and send the appropriate new position statement to Ulster County Civil Service, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Radio Room Upgrades-

MOTION: Commissioner Chris Erichsen moved to authorize up to \$2000 be spent to upgrade the radio room by replacing ceiling tiles, painting and floor, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Cage at Station 2-

MOTION: Commissioner Chris Erichsen moved to authorize building a cage at Station 2 for keeping tools secured and available for use along with upper cabinets, tool box and workbench, size would be approximately 4 ft x 8 ft, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Authorization of 31-45 to Pawling

MOTION: Commissioner Chris Erichsen moved to authorize 31-45 to Pawling Fire Department for ladder training on March 14, and March 23, 2019, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Lawn mowing Proposals for 2019 –

Two Proposals were received for Lawn Mowing and maintenance-

FB's Property & Maintenance Facility- prices are the same as 2018.

ST 2 \$65 per service lawn mowing
\$60 per visit for Fall Clean Up
Additional Service-lot sweeping, shrub trimming , mulch, fertilizer or gravel installation
would be cost of materials plus \$50 hr labor per man

ST 1 \$75 per service lawn mowing
Fall clean-up rake leaves, bag and haul away \$60 per visit
Spring Clean-up \$50 per hour per man
Additional services lot sweeping, shrub trimming , mulch, fertilizer or gravel installation
would be cost of materials plus \$50 hr labor per man

Dailey Lawn Care-

St 2 grass mowing/weedwacking \$60 per week
Spring Clean Up \$250 per year
Mulch delivered and spread \$80 per yard
Fall clean up \$250 per year

ST 1 grass mowing/weed wacking \$45 per week
Spring Clean-up \$250 per year
mulch delivered and spread \$80 per yard
Fall Clean up \$300 per year

Copier St 1 Maintenance Renewal-

MOTION: Commissioner Erichsen moved to authorize the renewal of the maintenance contract for the copier machine at an annual cost of \$548.16 to be paid in monthly increments of \$45.68 per month, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

19. Executive Session-

MOTION: Commissioner Chris Erichsen moved to go to executive session at 9 PM to discuss the employment history of an individual, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

20. Return to regular Session

MOTION: Commissioner Chris Erichsen moved to return to the regular session of the meeting at 9:22 PM, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Approval of Lawn mowing

MOTION: Commissioner Erichsen moved to accept the proposal from FB's for lawn mowing and maintenance as described in the proposal for Stations 1 and 2, seconded by Commissioner Alan Barone

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Approval to authorize Penflex to develop a Proposal to Upgrade LOSAP

MOTION: Commissioner Chris Erichsen moved to authorize Penflex at a cost not too exceed \$1000 a proposal to upgrade our LOSAP plan, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

21. Adjournment-

MOTION: There being no further business, Commissioner Chris Erichsen moved to adjourn at 9: 25 pm, seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried.

Respectfully submitted,
Denise A. Holzberger, District Clerk